

## ENID SOCCER CLUB BYLAWS

April 18, 2002

### Article I – NAME AND FISCAL YEAR

The name of this organization is the Enid Soccer Club (ESC). The fiscal year is January 1 to December 31 of each year.

### Article II – PURPOSES AND AFFILIATIONS

- A. The purposes of ESC are to develop the sport of soccer, to organize soccer for youths and adults, and to promote the health and welfare of the general public through the sport of soccer.
- B. ESC is affiliated with the Oklahoma Soccer Association (OSA), the United States Youth Soccer Association (USYSA) and the Federation Internationale de Football Association (FIFA); and shall abide by their rules and bylaws. Through these affiliations, ESC becomes an officially sanctioned youth soccer program for Garfield County, Oklahoma. ESC will work with other affiliated groups to provide soccer to the surrounding counties generally considered to be in the Red Carpet District.
- C. ESC is a nonprofit organization and may receive donations or gifts to use for the purposes in A above.

### Article III - MEMBERS

- A. Players participating in ESC activities, parents of those players, members of the Board of Directors and designated coaches for ESC teams are members of ESC.
- B. Membership may be terminated for cause by two-thirds vote of the Board of Directors.
- C. Members may participate in appropriate activities with ESC as determined by the Board of Directors.
- D. Members must remain in good standing by paying fees or dues on time and actively participating in the last or most recent soccer season.
- E. Only certain members may vote at membership meetings. Members of the Board of Directors, designated ESC coaches, one parent of a player on an U16 team and below, and either one parent of a player or the player himself on all teams U17 and above, but not both, may exercise the privilege of casting one vote. Coaches who have a player on an ESC team must vote as a parent.
- F. An organization that provides support, financial or otherwise, may be designated as a Sustaining Member by a majority vote of the Board of Directors. Sustaining members have no voting privileges but should be recognized for their contributions whenever possible.

## ARTICLE IV - BOARD OF DIRECTORS

- A. The ESC Board is comprised of 10 directors with their general duties as described below:
1. President. Presides at all meetings, sets the agenda, and acts as the chief executive officer of ESC.
  2. Scheduler. Acts as Chair of the Rules and Games Committee, schedules all league games, and coordinates field assignments for traveling teams.
  3. Second Vice President. Acts as Chair of the Fields Committee and as President in the absence of the President and First Vice-President.
  4. Awards. Acts as Chair of the Awards Committee.
  5. Treasurer. He/she receives, disburses and accounts for all ESC funds kept in a bank designated by the Board. He prepares an annual budget for approval at the June board meeting.
  6. Registrar. Acts as Chair of the Registration Committee.
  7. First Vice President. Acts as President in the absence of the President. He procures, recommends, and oversees the installation of equipment for the efficient operation of the ESC.
  8. Secretary. Acts as Chair of the Publicity Committee, coordinates internal and external communications, and keeps official club records to include meeting minutes.
  9. Head Coach. Acts as Chair of the Coaching Committee.
  10. Head Referee. Recruits referees, coordinates referees for games, referee clinics and activities, advises the Board on the Laws of the Game, and provides an interface between the Board and referees.
- B. All directors are responsible for presenting changes to the Bylaws, Playing Rules, and Administrative Regulations. The President may assign additional duties, as deemed necessary, to any director.
- C. All directors are elected by a simple majority of the voting membership, as defined in Article III item E, in attendance at the Annual Meeting. No person shall hold more than one position as long as other members seek to hold one of the same positions. Election of directors will be staggered with directors 1 thru 5 above being elected in even years and directors 6 thru 10 are elected in odd years. Directors will assume their positions immediately after the meeting at which they are elected. Directors will serve for approximately two years. Vacancies arising before the normal election may be filled by a vote of the current directors. The position will remain filled until

- the next membership meeting where an election will be held to fill the remaining term of the vacant director.
- D. Any director may be removed from office for cause or for failing to attend meetings on a regular basis by a two-thirds vote of either the membership present at a Membership Meeting or the Board of Directors at a regular meeting.
  - E. The immediate passed President remains a non-voting advisory director for 1 year but is not included in establishing a quorum.

#### ARTICLE V - MEETINGS

- A. Meetings of the ESC membership are to be held semi-annually in the spring and the fall on dates to be determined by the Board of Directors. Additional meetings may be held at the call of the Board of Directors.
- B. The spring meeting is designated as the Annual Meeting for the election of the Board of Directors.
- C. Meetings of the Board are required to conduct ESC business. Meetings shall be held monthly unless the President decides to cancel or hold additional meetings. ESC business may be conducted by using telephone polls for emergency purposes as determined by the President. Monthly board meetings are open. Committee members or others needing to appear before the Board may contact the President or Secretary to request placement on the agenda.
- D. A quorum of the Board of Directors is required to conduct business at all ESC meetings. A quorum is defined as a simple majority of the total number of current ESC directors. Directors must be physically present at a meeting or attending by telephonic means to establish a quorum or to vote on business.
- E. Only those present at a Membership Meeting shall be allowed to vote. Each director shall have one vote at a Membership Meeting on all matters. All members must sign in with the Secretary before the beginning of the meeting to determine the number of eligible voters.

#### ARTICLE VI - COMMITTEES

- A. Chairpersons determine the size of the committee over which they preside and how duties are assigned.
- B. The Registration Committee registers players and coaches, forms teams and assigns players. The committee provides the treasurer with a numerical breakdown of the players, teams and coaches after completing registration.
- C. The Awards Committee selects, buys and distributes trophies, plaques and other awards or items. They will be used for the recognition of ESC boosters, members and players.

- D. The Coaching Committee recruits, selects and trains coaches for the overall purpose of coach and player development. The Committee also recommends for Board approval coaches and player selection methods for both select and classic teams.
- E. The Rules and Games Committee acts as a continual focal point for playing rule changes.
- F. The Publicity Committee provides the newspaper, other media and the general public with weekly scores, stories and other news worthy events to promote ESC and soccer in general.
- G. The Fields Committee maintains and improves both the appearance and function of the complex fields and non-playing areas.
- H. Other committees may be appointed by the Board.

#### ARTICLE VII - PARLIAMENTARY AUTHORITY

- A. The rules contained in the current edition of Roberts Rules of Order shall govern ESC in all cases in which they are applicable and not in conflict with these Bylaws.

#### ARTICLE VII - AMENDMENT TO BYLAWS

Bylaws may be amended by a two-thirds vote of the membership at any membership meeting provided the amendment is submitted in writing to the Board of Directors 45 days before the membership meeting.

**Amendments and changes proposed, reviewed and approved by the membership April 18, 2002.**